

Online Fundraising Quick Start Guide

Step 1: Sign into your fundraising page
Visit <http://www.lightthenight.org/va/>. Enter your username and password that you received in your welcome email after registering. Once signed in, you can change your username and password, or reset your password if you don't remember it.



Welcome to your personal fundraising pages

Sign in by US Login ID:

 Password:

 Remember me on this computer

or

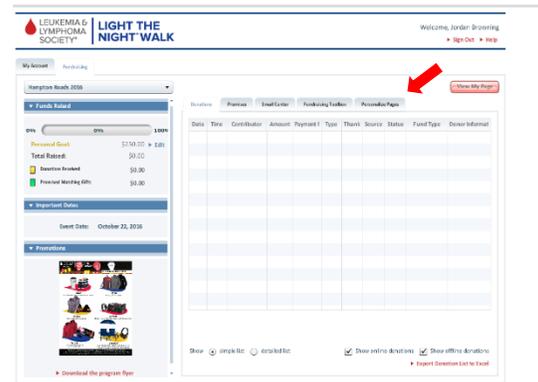
Sign in with Facebook
 Sign in with Google

[Sign In](#) [Forgot Password?](#)

Do you have technical issues or questions about our website?
For assistance, contact us by email, submit a support request or call us at 888-LLS-7177

Privacy Policy | Copyright | Security | Disclaimer

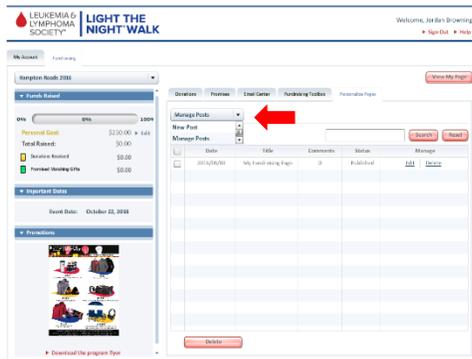
Step 2: Select “Personalize Pages”
Once you’ve signed in select the last tab, “Personalize Pages”. This will show you all of your current posts.



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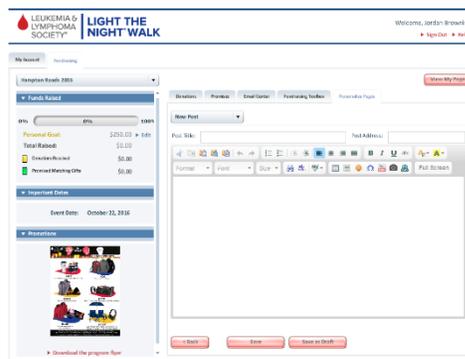
Step 3: Start new post
Select the “Manage Posts” drop down menu and select “New Post”.



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Step 4: Write your post
Tell why you are walking, talk about your inspiration

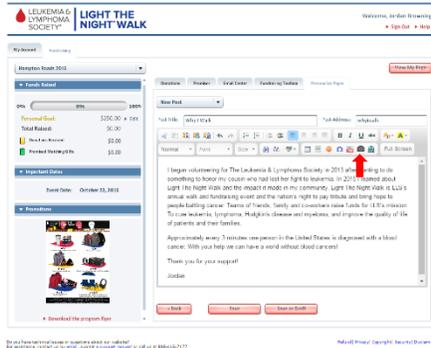


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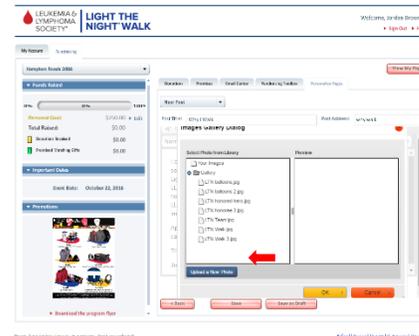
Step 5: Add picture

Select the camera icon to add a picture or image



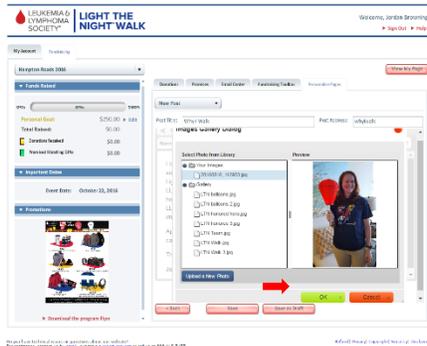
Step 6: Upload new picture

You can use a LLS provided image or upload your own by selecting the "Upload New Photo" button



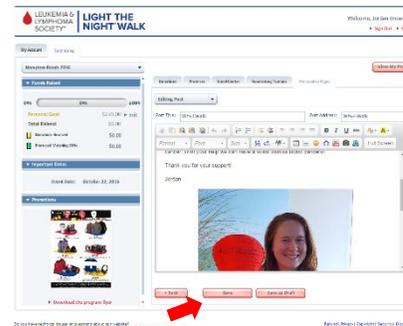
Step 7: Select Your Photo

Now that your photo has been uploaded select it and click "OK"



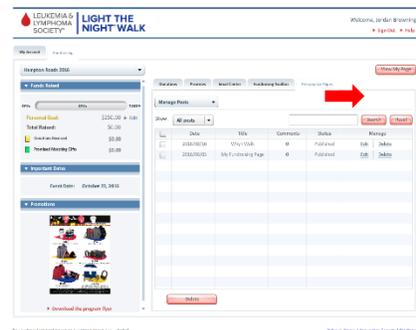
Step 8: Save Post

Now you are ready to publish. Select the "Save" button or "Save as draft" if you'd like to come back to it without publishing first



Step 9: View all posts

Once you save you will be brought back to "Personalize Pages" here you can view how others see your fundraising page



Step 10: View your page

Now that you've personalized your page it's time to share it with your friends, family and coworkers



Please contact LLS Support Services at: 888.557.7177 or SupportServices@lls.org